Acceptable Use Policy (AUP) for
KS2 PUPILS

To keep everyone **SAFE, HEALTHY AND HAPPY** online and on my devices,

	I **LEARN** online – I use the school's Internet, devices and logons for schoolwork, homework and other activities to learn and have fun. All school devices and systems are monitored, including when I'm using them at home.
	I **LEARN** even when I can't go to school – I don't behave differently when I'm learning at home, so I don't say or do things I wouldn't do in the classroom. Neither do teachers or tutors. If I get asked or told to do anything that I would find strange in school, I will tell my trusted adult in school or at home.
	I **TAKE PART** in remote home learning organised by the school if my parents have given consent to this. If at home, I will make sure I am in a room where other family members are not disturbing me in any session. I will make sure any other games consoles and music in the background are turned off. I will make sure I am dressed appropriately and show respect to everyone in the online classroom. I will not disrupt the learning of others. I will not make recordings or images of the class teacher or any part of the session.
	I **ASK** permission – At home or school, I only use the devices, apps, sites and games I am allowed to and when I am allowed to.
	I will **BE CREATIVE** online – I don't just spend time on apps, sites and games looking at things from other people. I get creative to learn and make things.
	I am a **FRIEND** online – I won't share or say anything that I know would upset another person or they wouldn't want shared. If a friend is worried or needs help, I remind them to talk to an adult, or even do it for them.
	I am **SECURE** online – I keep my passwords to myself and reset them if anyone finds them out.
	I am **CAREFUL** what I click on – I don't click on unexpected links or popups, and only download or install things when I know it is safe or has been agreed by trusted adults. Sometimes app add-ons can cost money, so it is important I always check.
	I **ASK** for help if I am scared or worried – I will talk to a trusted adult if anything upsets me or worries me online. If I get a funny feeling, I will talk about it.
	I **KNOW** it's not my fault if I see or someone sends me something bad – I won't get in trouble, but I mustn't share it. Instead, I will tell a trusted adult. If I make a mistake, I will ask for help.
	I **COMMUNICATE AND COLLABORATE** online with people I already know and have met in real life or that a trusted adult knows about.
	I **KNOW** new online friends might not be who they say they are – I am careful when someone wants to be my friend. Unless I have met them face-to-face, I can't be sure who they are.
	I **CHECK** with a trusted adult before I meet an online friend for the first time. I never go alone.

	I don't do live videos (livestreams) on my own and always **CHECK** if it is allowed. I check with a trusted adult before I video chat with anybody for the first time.
	I keep my body to **MYSELF** online – I never get changed or show what's under my clothes when using a device with a camera. I remember my body is mine and no-one should tell me what to do with it. I don't send any photos or videos without checking with a trusted adult.
	I **SAY NO** online if I need to – I don't have to do something just because someone dares or challenges me to do it, or to keep a secret. If I get asked anything that makes me worried, upset or confused, I will say no, stop chatting and tell a trusted adult immediately.
	I **TELL** my trusted adults what I do online – They might not know the app, site or game, but they can still help me when things go wrong, and they want to know what I'm doing.
	I **FOLLOW** age rules – 13+ games and apps aren't good for me so I don't use them – they may be scary, violent or unsuitable. 18+ games are very unsuitable.
	I am **PRIVATE** online – I only give out personal information if a trusted adult says it's okay. This might be my address, phone number, location or anything else that could identify me or my family and friends. If I turn on my location, I will remember to turn it off again.
	I am **CAREFUL** what I share and protect my online reputation – I know anything I do can be shared and might stay online forever (even if I delete it).
	I am a **RULE-FOLLOWER** online – I know that apps, sites and games have rules on how to behave, and some have age restrictions. I follow the rules, block bullies and report bad behaviour, at home and at school.
	I am **NOT A BULLY** – I do not post, make fun of anyone or exclude them because they are different to me. If I see anyone doing this, I will tell a trusted adult and/or report it.
	I **RESPECT** people's work – I only edit or delete my own digital work and only use words, pictures or videos from other people if I have their permission or if it is copyright free or if it has a Creative Commons licence.
	I **RESEARCH** online – I use safe search tools approved by my trusted adults. I know I can't believe everything I see online, know which sites to trust, and know how to double check information I find. If I am not sure, I ask a trusted adult.

I have trusted adults that I can speak to at school and at home.

My Trusted Adult(s) at School	My Trusted Adult(s) at Home
_____ _____	_____ _____

My name is _____ and I have read and understood these rules.